

# New & Improved DirectorySpot

Check out the latest features that keep you connected with the Cherry Chase community while you are on the go:

auto-dial when  
you click on a  
phone number



email directly  
from the app



text/call option  
when holding  
down number  
(iPhone only)



access school  
calendar with  
one click



## Start using DirectorySpot now!

If you were a DirectorySpot user last year, then you don't need to do anything. Just log in using the same username and password as before and you will see the new data. Please make sure you have the latest version of DirectorySpot to see the new features (check the app store for any "updates"). If you are a **NEW** user, you have been set up and can download DirectorySpot for free from the App Store (iPhone users) or Google Play (Android users), or you can also access the data from the web.

### For Smartphone/ipad users:

1. Download the DirectorySpot app by going to your app store and searching "DirectorySpot" or by clicking on the appropriate link here:

**iPhone** or **Android**

2. Launch DirectorySpot, enter your email address as your Username, and click on "Reset Password."

3. Click on the link in your email to set your password, re-launch the DirectorySpot app, and login with your username and password.

\*Note – if downloading to an iPad, just search for "iPhone apps" and you will find DirectorySpot.

### For Tablet, Mac, or PC Users:

1. Go to [www.directoryspot.net](http://www.directoryspot.net) and click on "Login" in the upper right hand corner.

2. Enter your email address as your Username, and click on "Reset Password."

3. An email will be sent to you with a link to set your password. Click on the link in your email to set your password and login.



### Questions? Comments! Data changes.

If you have any data changes throughout the year, please contact the Cherry Chase Directory Team at [communications@cherrychasepta.org](mailto:communications@cherrychasepta.org) and we will update it on the App. Questions and feedback can be emailed to the team as well.